



**VACANCY
RE-ADVERTISEMENT**

REFERENCE NR : **VAC02236/21 (RE 02)**
JOB TITLE : **Senior Manager Demand Planning**
JOB LEVEL : **D4**
SALARY : **R 845 277 – R 1 267 915**
REPORT TO : **HOD: Demand Management**
DIVISION : **Supply Chain Management**
DEPT : **Demand Management**
LOCATION : **SITA Erasmuskloof**
POSITION STATUS : **Permanent (Internal & External)**

Purpose of the job

To manage an efficient and service-oriented Demand Planning & Supply Intelligence function which directs all government spend for ICT goods and services through cutting edge spend analytics and market intelligence in order to execute best practice procurement to leverage cost and operational excellence to enhance service delivery and further to optimize and standardize specifications.

Key Responsibility Areas

- Develop and implement demand management and planning strategies, business processes, frameworks and tools in the areas of demand planning, demand operations and supply intelligence;
- Manage and execute demand planning processes and activities to achieve business operational efficiencies;
- Manage and execute supply intelligence processes and activities to achieve business operational efficiencies;
- Manage, execute and report on demand operations processes and activities to achieve business operational efficiencies;
- Manage resources (i.e. budget/finances, assets and human capital) within the business unit to ensure efficient operations;
- Manage, monitor, analyse and report on demand management and planning related risks, exposures and trends;
- Support the execution of strategies for the promotion of the transformation agenda (B-BBEE, SMME, Local content, equity/ownership, industrialisation/manufacturing, skills development, black youth, people living with disabilities, and black women) in order to develop the indigenous ICT sector; and
- Support with the management and execution of Bid Specification process for the Development, Standardisation, and the Committee approval.

Qualifications and Experience

Minimum: Bachelor's degree: Commerce/ Engineering/ IT /Supply Chain /Logistics/Law; or NQF Equivalent.

Registration with a Procurement and Supply Chain Management professional body (e.g. MCIPS) and/or Honours degree will serve as an added advantage.

Experience: 8 Years in Procurement and/or Supply Chain Management of which a minimum of 4 years must have been in a Management role. Demand Planning and market intelligence experience would be an added advantage. Understanding of commodity and category management execution.

Technical Competencies Description

Knowledge of: Procurement and supply chain best practices; SCM/Procurement processes, procedures and transaction systems; Business and Supply Intelligence Analytics; Demand planning best practices (e.g processes, tools and systems); Strategic Demand Management; Knowledge of technology lifecycle; Basic knowledge and market understanding of the ICT environment; Legal aspects for Procurement; Strategic sourcing methodologies; Bid Specification Development; Financial management and cost analysis including TCO; Supply Value Chain analysis and Sourcing Strategy development; Risk management; Demand related policy formulation and implementation; Supplier relationship management; Performance Management; and Tender administration and management.

Skills: Planning and organising; Financial management; Project management; Integrated change and transformation management; Bid specification development and writing skills; Strategic thinking; Co-ordination of cross-functional teams (CFTs); Total Cost of Ownership analysis; Strong analytical skills; Problem solving skills; Development of KPI's for suppliers; Business acumen; Report writing.

Tools and Technology: Computer literacy; Experience in Procurement systems e.g. ERP, BI and Advanced Planning and Scheduling (APS) systems, will be an added advantage.

Personal Tools and Technology Attributes: Strong leadership skills; Good interpersonal skills; Excellent communication and presentation skills; Strong networking, consultation and negotiation skills; and Collaboration and team player.

Other Special Requirements

The incumbent will be required to undertake travelling to SITA offices country-wide, client sites and suppliers' offices.

How to apply

1. To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;
2. Register using your ID and personal information;
3. Use received one-time pin to complete the registration;
4. Log in using your username and password;
5. Select Recruitment Jobs;
6. Select Recruitment Citizen to browse and apply for jobs;
7. Once logged in, click the Online Help tab for support if needed.

For queries/support contact the following people: Prudence.masola@sita.co.za, Masoko.Rallele@sita.co.za and Zanele.sompini@sita.co.za

CV`s sent to the above email addresses will not be considered.

Closing Date: 21 December 2021

Disclaimer

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants` documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be accepted
- CV`s sent to incorrect email address will not be considered